

This Form is Fillable

Complex Name: Name of Apartment Complex			Date: Order Date
Address: Apartment Complex Address			Ph# Property Manager Ph #
Building # ABC	Apt # 125B	eMail: Property Managers email	PM: Name of Property Manager
Mgt Co: Name of Management Company		Contact: Management Co. Contact	Ph# Property Management Ph #

Room	Cabinet Width Inches	Cabinet Depth Inches	Unit Quantity: Must be 12 per box	Unit Price: See price on Product Sheet. Or Quoted Price	Cabinet Saver Number <i>Add WCP for White or BCP for Beige after the number</i>
Kitchen #1	29"	20-1/2"	Quantity of <u>individual pieces</u>	Unit Price	3021BCP or 3021WCP
Kitchen #2					
Master Bath	X	X	Quantity of <u>individual pieces</u>	Unit Price	Select part # from the size chart on website
Bath #1	17"	15"	Example: 120 pcs. (10 cases)	\$20.75 each	1816BCP or 1816WCP
Bath #2					
Bath #3	Please note that Cabinet Savers are shipped in a box of 12. Each box MUST be the same size and color.				
Half Bath	However, that does NOT mean that all the BOXES must be the same size and color				

Shipping Address: **Address you want the Cabinet Savers shipped to.**

Billing Information: **Where and to whom do we send the invoice?**

Shipping Method: **Ground Carrier (UPS), Freight on pallets.** Customer Approval: **Person approving the order.**

Notes: **Do you have any special requirements or instructions?**
***** IMPORTANT. If shipping by freight, do you require a Lift Gate Truck to lower the pallet down to ground level?**
 If shipping by UPS, do you have an account number you would like to use?
 Are you Tax Exempt?

Building #: XYZ	Apt #: 987A	eMail: dspencer@greathousing.com	PM: Candy D. Spencer
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Room	Cabinet Width Inches	Cabinet Depth Inches	Unit Quantity Must be 12 per box	Unit Price: See price on Product Sheet. Or Quoted Price	Cabinet Saver Number <i>Add WCP for White or BCP for Beige after the number</i>
Kitchen #1	35-1/2"	20"	756pcs. (63 boxes)	\$18.75 each	3621BCP
Kitchen #2	35-15"	20"	756pcs. (63 boxes)	\$18.75 each	3621WCP
Master Bath	32"	23"	540 pcs.(45 boxes)	\$18.75 each	3324WCP
Bath #1			(Total of 2052 pieces)		
Bath #2	When ordering multiple boxes of different colors and sizes on the same order, the price is based on the TOTAL NUMBER of pieces ordered. Example above; This person ordered a total of 2052 pcs. They do not have to be all the same size and color. In this example, the person ordered 756 pieces of 3621BCP, 756 pieces of 3621WCP, and 540 pieces of 3324WCP. That is a total order of 2052 Cabinet Savers, so according to our price chart on our website, the price reflected in the sample would be \$18.75 each.				
Bath #3					
Half Bath					

Shipping Address: **One Memory Lane, Nicholson, MS 39466**

Billing Information: **Send an invoice to Ms. Paige Turner at pturner@email.com, ph# 123-456-7890**

Shipping Method: **Please ship Freight; we will need a truck with a lift gate.** Customer Approval: **Candy D. Spencer**

Notes: **We are not tax-exempt.**